

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: February 13, 2012
TIME: 4:30 p.m.
PLACE: Battell Center Community Room
PRESENT: Reg Wagle, John Coppens, Ellen West, Bob Shriner & Michael Bergin
ALSO PRESENT: Terry Zeller, Michelle Wotring, and Robert C. Beutter, Esq.

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Board President, Mr. Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was recited. Mr. Wagle called for approval of the minutes for the January 23rd regularly scheduled meeting. Mr. Coppens moved to approve the minutes as presented, and Mrs. Teeter seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

None at this time..

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NEW BUSINESS:

City Planner, Ken Prince, provided details for the potential acquisition of 909 and 913 Grand Blvd. adjacent to Mary Gibbard Park. Mr. Prince's information advised that these properties were a critical part of the redevelopment plans for the park. In his presented materials, Mr. Prince requested approval from the Board to allow a Buy-Sell Agreement to be executed by the Board of Public Works and Safety should authorization of CEDIT funds be approved for the acquisition purchases of the properties (AND the owners agreed to sell). Mr. Shriner moved to pre-approve Mr. Prince's request as indicated in this paragraph so that if the opportunity to proceed with purchasing the properties was possible, the Board of Public Works and Safety could execute the Buy-Sell agreement with Sellers.

The request from Janel Sears for a Relay for Life fundraiser was tabled for staff to review and obtain additional information.

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2012-00000044	\$48,419.45

Mr. Coppens moved to approve the claims as presented on the above dockets. Mrs. West seconded the motion. The motion carried unanimously.

Mr. Zeller presented the donations for Battell Center. The monthly donations for January totaled \$1,075.15. Mrs. West moved to approve the donations and Mr. Shriner seconded it. The motion carried unanimously.

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SUPERINTENDENT'S REPORT:

Mr. Zeller gave the Superintendent's Report for the meeting which covered programming and events. Points of interest included:

- Utilizing Battell Center non-reverting funds to purchase/upgrade the auditorium's sound and lights
- Meeting with Central Services to coordinate labor requirements for the 2012 year for known events and activities
- An LED board for Battell Center/Park Office which would be in conjunction with one placed in downtown Mishawaka
- An overview of youth sports concerning budget and manpower concerns
- Renovations being made at Mary Gibbard by Central Services
- Refurbishing of Central Park which will include a \$250,000 playground
- Purchasing of two rough mowers for Eberhart
- Dog Park @ Margaret Prickett Park rule revisions
- Untapped abilities with ActiveNet software
- Rick Springer back under Parks

Mr. Zeller then introduced Mr. Stan Ross, of 138 River Avenue, Mishawaka, IN 46544, to open up the questions and comments portion of the meeting. Mr. Ross is interested in working with the Parks Department to offer more exercise based programming, such as cross-country skiing on the course at Eberhart. Mr. Ross comes to us with facility and program development experience and wants to help us more fully utilize our available resources and keep development costs down at the same time. Mr. Wagle thanked Mr. Ross for attending the meeting and providing his input. Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mr. Bergin moved to adjourn the meeting and Mr. Coppens seconded the motion. The motion carried unanimously.

Meeting was adjourned at 5:10 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved:

Carolyn Teeter, Board Secretary